

Executive Summary

Missouri's State Fleet Management Program continues to build a solid foundation for the future of fleet management in the State of Missouri. Section 37.450 RSMo. requires the State Fleet Manager to produce an annual report outlining the status of the state vehicle fleet and recommend changes needed to improve fleet management within the state. This report includes details of progress made in 2005, the current state of the vehicle fleet, and fleet management goals for 2006. A history of prior fleet management initiatives from 1997 – 2004 is included for reference purposes as Appendix A.

State Fleet Management is assigned to the Office of Administration, Division of General Services. The State Fleet Manager coordinates all aspects of the program which performs the following functions:

- Coordinates statewide fleet management activities
- Develops vehicle policy and monitors agency compliance with the State Vehicle Policy (SP-4)
- Administers the State Fleet Information System
- Pre-approves passenger vehicle purchases
- Reports the status of the state vehicle fleet annually to the Governor and the General Assembly
- Serves as a resource for state agencies

Missouri state agencies independently manage their vehicles in accordance with state statutes and the State Vehicle Policy. The Office of Administration develops policies with the assistance of agency fleet managers.

The highlight of 2005 was recognition for recent efforts to increase the efficiency of the state vehicle fleet. In September, the interagency Fleet Management Team won the Governor's Award for Quality and Productivity in the efficiency category. Additionally in 2005, State Fleet Management accomplished the following:

- Initiated a new Smart Lease Vehicle Program to reduce agency mileage reimbursement expenditures for certain employees
- Awarded a new fleet fuel card contract
- Completed a fleet condition assessment and presented vehicle replacement needs, along with financing options to the Office of Administration, Division of Budget and Planning
- Began work on a major system upgrade to the State Fleet Information System

State Fleet Management Program goals for 2006 are detailed beginning on page five. The condition of the state fleet, replacement needs and financing options are highlighted in this report beginning on page eight.